

To Whom It May Concern:

John Hartranft is an extraordinary educator who continues to show exemplary skills and service to Christ Episcopal School most notably as a teacher, web administrator and yearbook sponsor. John is also very involved in producing school publications as well as providing educational and administrative technology services.

As a teacher, John brings a wealth of skills to his fourth through eighth grade computer classes. Not only does John plan and develop his daily lesson plans according to our school's rigorous curriculum standards, he brings an enormous measure of creativity, innovation, communication and collaboration to his classroom. John guides his students in grades 4 through 7 towards developing the technical competence and personal confidence in applying their knowledge and skills. His eighth graders work on the culminating project of the school's information and learning technology program – the school yearbook. All of the many creative, innovative and technical skills that they have learned in previous grades are brought to bear in the production of an outstanding, high quality yearbook. It encompasses a digital photo library of over 15,000 images of children and activities from Preschool through eighth grade in an outstanding color yearbook noted for its graphic design and presentation.

As the school's website administrator, John has a major role in the ongoing design, development, function and overall quality of the Christ Episcopal School website. John manages the development and deployment process, collaborates with our staff and community, including training and coordination of content publishing among content editors. Last year, the design and function of the website was completely changed and improved. John's creativity, leadership and technical expertise were of significant importance in the successful outcome of this project. His role in web publishing continues to take on a much broader and more sophisticated approach.

John also serves in an important role in school publications such as the Annual Report, Handbook and Literary Magazine. He is also a leader in providing for current educational and administrative services as well as looking ahead to the school's long-range goals and objectives for technology in hardware, software and training as it affects technology integration within the instructional system and overall web-based communications.

A talented teacher who continually strives to serve as a model learner and to facilitate learning among his students, John has brought Christ Episcopal School's computer technology curriculum and instructional techniques to an ever-increasing professional level. The keys to his success as a teacher are that he employs active, exploratory and inquiry-based learning with all of his students. He is a skilled web administrator who is

constantly growing and learning more about this dynamic, emerging technology with applications in the day-to-day as well as long-term operations. In the areas of publications, broader educational and administrative technology services, John serves as a model educator who seeks to meet the immediate requirements while also focusing on future trends, research and applications.

Christ Episcopal School continues to be very fortunate to have the multi-talented, dedicated teacher and technology leader, John Hartranft, as a member of our faculty.

A handwritten signature in cursive script that reads "Jane M. Pontius". The signature is written in black ink and is positioned above the printed name and title.

Jane M. Pontius
Headmistress

February 23, 2008